

# Residential Rental Application Form

For your application to be processed you must answer all questions  
(Including the reverse side)

Please note: Mention of "RRP" refers to "Residential Rental Provider"



## A. AGENT DETAILS

### TCC Real Estate

Office: 27 Victoria Street, Macedon, VIC

Phone: 3440 (03) 5426 4430

Email: rental@tccrealestate.com.au

Web: www.tccrealestate.com.au

## B. PROPERTY DETAILS

### 1. What is the address of the property you would like to rent?

Postcode	

#### Property Rental

#### Bond amount

\$	/week	\$	/month	\$
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### 2. Lease commencement date?

	Day		Month		Year
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### 3. Lease term?

	Years		Months
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### 4. How many people will occupy the property?

	Adults		Children		Ages
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## C. PERSONAL DETAILS

### 5. Please give us your details (note that each adult must complete an application and provide 100 points of ID)

Full Name

--

Driver's licence number

--

Driver's licence expiry date

--

Driver's licence state

--

Date of birth

--

Passport no.

--

Passport country

--

Pension no. (if applicable)

--

Pension type (if applicable)

--

### 6. Please provide your contact details

Home phone no.

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Mobile phone no.

--

Work phone no.

--

Fax no.

--

Email address

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### 7. What is your current address?

Postcode

## D. UTILITY CONNECTIONS

# connectnow.

PH: 1300 554 323  
info@connectnow.com.au  
connectnow.com.au

We get things sorted.



Please select the required utilities:

<input checked="" type="checkbox"/> Water (compulsory)	<input type="checkbox"/> Electricity	<input type="checkbox"/> Gas
<input type="checkbox"/> Internet	<input type="checkbox"/> Pay TV	<input type="checkbox"/> Interpreter required

Connectnow makes moving easier for you by sorting your essential home moving needs quickly and easily in one simple phone call. Our services include electricity, gas, internet, pay TV, home phone connections and much more. Plus, our home moving service is free – it's our way of ensuring your move is as seamless as possible.

We'll attempt to contact you within 1 working day of receiving this application to provide you with our connection service. If you don't hear from us, please call 1300 554 323 to ensure your services are connected.

**PRIVACY CONSENT AND TERMS.** By signing this form you consent and agree to the following: Connect Now Pty Ltd (ABN 79 097 398 662) ("connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third-party suppliers. These other companies may also use your details to contact you directly about their products and services. See connectnow's Privacy Policy for further details, including your rights to access and correct the information held about you at connectnow.com.au. Third-party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to connectnow continuing to market to you unless you opt out, including by emailing info@connectnow.com.au. To the extent permitted by law and except where expressly guaranteed, connectnow are not responsible or liable for delayed or failed connections or the service providers' connection charges, which you must pay to them directly. Connectnow may receive commissions or fees from your selected retailer(s), and your real estate agent may also receive commissions or fees from connectnow, in each case for arranging provision of the requested services. The value of commissions or fees may vary from time to time and may differ depending on which retailer is selected. If you nominate an alternative contact person on this application, you authorise them to act on your behalf to arrange moving, connection and disconnection services, including accepting third-party terms. You warrant that you are authorised to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

☐ YES I accept the Terms. Please call me to connect my new home services

I hereby offer to rent the property from the Residential Rental Provider (RRP) under a lease to be prepared by the Agent. Should this application be accepted by the RRP I agree to enter into a Residential Rental Agreement.

I acknowledge that this application is subject to the approval of the Residential Rental Provider. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I, the renter, accept the property in the condition it was in when inspected.

I authorise the Agent to obtain personal information about me from:

- (a) The RRP or the Agent of my current or previous residences;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by renters;
- Any record listing or database of defaults by renters such as TICA, NTD or TRA for the purpose of checking your renting history.

I am aware that I may access my personal information by contacting:

TICA 1902 220 346  
NTD 1300 563 826  
TRA (02) 9363 9244

I am aware that the Agent will use and disclose my personal information within this application in order to:

- (a) communicate with the RRP and select a renter
- (b) prepare lease/tenancy documents
- (c) allow trades-people or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a check with Tenancy Databases
- (h) transfer water account details into my name via connectnow

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/rental of the premises. I am aware that I may access personal information on the contact details above.

Signature

Date

X

**F. APPLICANT HISTORY****8. How long have you lived at your current address?** Years  Months**9. Why are you leaving this address?****10. Residential Rental Provider/Agent details of this property**

Name of RRP or Agent

RRP/Agent Phone No.

Weekly Rent

\$ **11. What was your previous residential address?****12. How long did you live at this address?** Years  Months**13. Residential Rental Provider/Agent details of this property**

Name of RRP or Agent

RRP/Agent Phone No.

Weekly Rent

\$ **G. EMPLOYMENT HISTORY****14. Are you self employed?** No - skip to Q16  Yes - (you MUST complete Q15 & supply your most recent BAS Statement)**15. Self employment details**

Your ABN

Accountant Name

Accountant Phone no.

Accountant Email

**16. Please provide your employment details**

What is your occupation?

What is the nature of your employment?  
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. institution if student)

Employer's address

Contact name

Phone no.

Length of employment

 Years  Months

Net Income

\$ **17. Please provide your previous employment details**

Occupation?

Employer's name

Phone no.

Length of employment

 Years  Months

Net Income

\$ **H. CONTACTS / REFERENCES****18. Please provide a contact in case of emergency**

Surname

Given name/s

Relationship to you

Phone no.

**19. Please provide 2 personal references (not related to you)**

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

**I. OTHER INFORMATION****20. Car Registration****21. Please provide details of any pets**

Breed/type

Council registration / number

1.

2.

**PLEASE NOTE**

Initial payments must be made by EFT, bank cheque, money order or another option provided by the agent within 24 hours after approval of application. No Personal Cheques accepted.

I acknowledge that my application is subject to the Residential Rental Provider's approval and the availability of the premises on the due date.

I accept that rental amounts are subject to change by providing the required notice.

**DISCLAIMER****Email communication consent:** (please tick) I consent to receiving electronic communications via email**I confirm the following:** (please tick one of the following 2 options) During my inspection of this property I found it to be in relatively clean condition.  
OR I believe the following items should be attended to prior to my tenancy commencing. I acknowledge that these items are subject to the RRP approval.**HOW DID YOU FIND OUT ABOUT THIS PROPERTY?** Board  The Internet  Local Paper  
 Counter List  Other (specify)**PLEASE PROVIDE 100 POINTS OF IDENTIFICATION****You MUST include at least 1 form of Photo I.D AND Proof of Income**

Driver's Licence / Passport	50
Proof of Age Card / Student ID Card	50
2 Recent Pay slips / Recent BAS Statement	30
Proof of Current Bank Balance	20
Copy of Mobile Phone Account	20
Copy of Medicare Card	20
Concession / Pension Card	10
Copy of Gas / Water / Electricity account	30 each

# **Residential Tenancies Act 1997**

## **(Section 29C)**

### **STATEMENT OF INFORMATION FOR RENTAL APPLICANTS**

1. Discrimination is treating, or proposing to treat, someone unfavourably because of a personal attribute. Discrimination is also imposing an unreasonable requirement, condition or practice that disadvantages persons with a personal attribute.
2. In Victoria it is unlawful to discriminate against someone in relation to certain personal attributes. This means that residential rental providers (rental providers) and real estate agents cannot refuse you accommodation or discriminate against you during your tenancy on the basis of personal attributes protected by law. The following is a list of some protected attributes that are sometimes discriminated against in the rental market—
  - age;
  - disability (including physical, sensory, intellectual disability and mental illness);
  - employment activity;
  - expunged homosexual conviction;
  - gender identity;
  - industrial activity (including union activity);
  - marital status;
  - parental status or status as a carer;
  - physical features;
  - political belief or activity;
  - pregnancy or breastfeeding;
  - race;
  - religious belief or activity;
  - lawful sexual activity or sexual orientation;
  - sex or intersex status;
  - association with someone who has these personal attributes.
3. These personal attributes are protected by law and extend to agreements under the Residential Tenancies Act 1997 (the Act). It is against the law for a rental provider or their agent to treat you unfavourably or discriminate against you because of these personal attributes when you are applying for a rental property, occupying a rental property or leaving a rental property.
4. Discrimination on the basis of any of these personal attributes may contravene Victorian laws including the Act, the Equal Opportunity Act 2010 (the Equal Opportunity Act), and a range of Commonwealth Acts including the Age Discrimination Act 2004, the Disability Discrimination Act 1992, the Racial Discrimination Act 1975 and the Sex Discrimination Act 1984.
5. In some limited circumstances, discrimination may not be unlawful, including accommodation provided for children, shared family accommodation, and student accommodation. For example, a community housing provider who is funded to provide youth housing may positively discriminate to provide accommodation for a young person. For more information, contact the Victorian Equal Opportunity and Human Rights Commission (VEOHRC).
6. Scenarios and examples of unlawful discrimination in applying for a property
  - Refusing or not accepting your application because you have children, unless the premises is unsuitable for occupation by children due to its design or location.
  - Processing your application differently to other applicants and not giving your application to the rental provider because you have a disability or because of your race.
  - Offering you the property on different terms by requiring more bond or requiring you to have a guarantor because of your age.
  - Refusing to provide accommodation because you have an assistance dog.
7. Scenarios and examples of unlawful discrimination when occupying or leaving a property
  - Refusing to agree to you assigning your lease to someone else because of that person's personal attributes.
  - Refusing to allow you to make reasonable alterations or modifications to the property to meet your needs if you have a disability.
  - Extending or renewing your agreement on less favourable terms than your original agreement based on your protected attributes (e.g. due to a disability).
  - Issuing you with a notice to vacate based on your protected attributes.The examples listed and similar actions could contravene the Act, the Equal Opportunity Act, or the Commonwealth Acts.
8. Getting help  
If a rental provider or a real estate agent has unlawfully discriminated against you and you have suffered loss as a result, you may apply to VCAT for an order for compensation under section 210AA of the Act. VCAT may be contacted online at [vcat.vic.gov.au/](http://vcat.vic.gov.au/) or by calling 1300 018 228.
9. If you would like advice about unlawful discrimination in relation to an application to rent or an existing agreement you may call Victoria Legal Aid on 1300 792 387.
10. If you feel you have been unlawfully discriminated against when applying to rent, or once you have occupied a property, you or someone on your behalf may make a complaint to VEOHRC at [humanrightscommission.vic.gov.au/](http://humanrightscommission.vic.gov.au/) or by calling 1300 292 153.